

**Esther Clark Wright Archives
Acadia University
Wolfville, Nova Scotia**

Corporation of the Eastern Kings Memorial Hospital

ACCESSION 2006.025

**Compiled by Wendy G. Robicheau
October 2007**

Corporation of the Eastern Kings Memorial Hospital fonds. – [textual records, architectural plans]. – 1930-1996. – 5 boxes of textual records. – 1 architectural plan

Administrative History

In 1919, Dr. C.E. Avery DeWitt set up the Westwood Hospital in Wolfville as a private hospital in a home on Westwood Avenue. Tom Sheppard's "Historic Wolfville" indicates that by the end of the 1920s, William Henry Chase began fundraising for a public hospital in Wolfville. The cornerstone was laid on 22 October 1929 and the hospital was opened in an official ceremony on 27 May 1930. Sheppard continues saying that "[t]he building was designed by Leslie R. Fairn and built by Charles H. Wright, at a cost of \$117,800. Its first three doctors were Perry Cochrane, Malcolm Elliott and William Eager." Sheppard indicates that in 1972 the Nova Scotia Health Council called for the EKM Hospital to be phased out by 1980. Massive protests from the people of the town temporarily prevented the closure... In November 1995, Health Minister Ron Stewart ... announced that the hospital would become a community health centre. It is today the Eastern Kings Memorial Community Health Centre." (Sheppard, 2003. Historic Wolfville, Grand Pré and Countryside, 63-64)

Scope and Content

The fonds consists of files concerning Hospital by-laws, medical staff by-laws, survey of Hospital land, sale of land to the Wolfville Nursing Home, pamphlets for the opening of the Hospital and Hospital Day, dedication ceremonies, and newsclippings concerning the Hospital.

- 2006.025/241 proposed by-laws of the Hospital (1963)
- 2006.025/240 by-laws, rules and regulations of the Medical Staff (1964)
- 2006.025/242 survey of Hospital grounds (1982)
- 2006.025/243 sale of land to the Wolfville Nursing Home Ltd. (1970)
- 2006.025/294 pamphlet for the opening of the Eastern Kings Memorial Hospital (27 May 1930 ; 2 copies)
- 2006.025/295 pamphlet for Hospital Day (12 May 1932)
- 2006.025/298 dedication ceremonies [1930]
- 2006.025/297 newsclipping from the Wolfville Acadian (29 May 1930) concerning the opening of the Hospital
- 2006.025/297 newsclipping from the Wolfville Acadia (23 November 1933) concerning an update on the operations of the Hospital and an annual report

Fonds also consists of eight series:

1. Board of Management. Series consists of files concerning the minutes of the Board, one file concerning the summit between the Board and the Wolfville Community Clinic, and five sub-series:
 - i) Executive Committee
 - ii) Finance Committee
 - iii) Planning and Building Committee
 - iv) Property Committee
 - v) Joint Conference and Hospital Standards Committee
2. annual meetings
3. financial records
4. Management Group
5. Staff Relations Committee
6. Extension and Construction Committee
7. Nova Scotia Hospital Insurance Commission
8. Hospital Fair Committee

Notes

Supplied title based on contents of fonds.

Accompanying material: 2006.025/296 a programme for the Third Annual Meeting of the Hospital Association of Nova Scotia and Prince Edward Island held at the Opera House in Windsor (1931 June 10-12)

Accompanying material: 2006.025/296 a programme for the Fifth Annual Meeting of the Hospital Association of Nova Scotia and Prince Edward Island held at St. Francis Xavier University (1933 June 27-28)

Original order maintained when possible. Some order imposed by Archivist.

Related records can be found in the Westwood Hospital accession 2006.042 and in the Eastern Kings Memorial Hospital Auxiliary accessions 1900.035, 2004.014, and 2006.016.

Access Points

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS)

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Executive Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Finance Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Hospital Standards Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Joint Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Joint Conference and Hospital Standards
Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Lands and Grounds Maintenance Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Planning and Building Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Plant Maintenance

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Property Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Board of Management. Staff Relations Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Building Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Central Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Extension Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Extension and Construction Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Hospital Fair Committee

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
Management Group

Corporation of the Eastern Kings Memorial Hospital (Wolfville, Kings Co., NS).
New Construction Committee

Eastern Kings Memorial Community Health Centre (Wolfville, Kings Co., NS)

Economic Summit (17 July 1995 : Wolfville)

Nova Scotia Hospital Insurance Commission

Westwood General Hospital Association (Wolfville, Kings Co., NS)

1 Board of Management. – 1930-1996. – 25cm of textual records

Series consists of 68 files concerning the minutes of the Board, one file concerning the summit between the Board and the Wolfville Community Clinic, one file of membership lists, one file of Superintendent's reports, and four sub-series.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

The terms "Board of Management" and "Board of Trustees" are used interchangeably at times

2006.025/1-67 minutes of the full Board (1930-1996)

2006.025/269 minutes of the Economic Summit of the Board and the Wolfville Community Clinic

2006.025/299 Board of Trustees lists (1938-1959)

2006.025/300 reports of the Superintendent (1939-1941)

i) Executive Committee. – 1930-1996. – 66cm of textual records

Sub-series consists of 67 files concerning the minutes of the Executive Committee.

Note: Supplied title based on contents of files

File list included below

Minutes are separated by year and arranged chronologically

2006.025/68-134 minutes of the Executive (1930-1996)

ii) Finance Committee. – 1965-1996. – 9cm of textual records

Sub-series consists of 29 files concerning the minutes of the Finance Committee.

Note: Supplied title based on contents of files

File list included below

Minutes are separated by year and arranged chronologically

2006.025/135-166 minutes of the Committee (1965 October-1996 May)

iii) Planning and Building Committee. – 1993. – less than 2 cm of textual records

Sub-series consists of one file concerning the minutes of the Planning and Building Committee.

Note: Supplied title based on contents of files

File list included below

Minutes are separated by year and arranged chronologically

2006.025/167 minutes of the Committee (1993 April-September)

iv) Property Committee. – 1981-1996. – 3cm of textual records

Sub-series consists of 17 files concerning the minutes of the Property Committee.

Note: Supplied title based on contents of files

File list included below

Minutes are separated by year and arranged chronologically

The Property Committee was also known as the Lands and Grounds Maintenance Committee and the Plant

Maintenance Committee

2006.025/168-184 minutes of the Committee (1981 September-1996)

v) Joint Conference and Hospital Standards Committee. – 1957-1985. – 3cm of textual records

Series consists of 17 files containing minutes and related of the Committee.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

The Joint Conference and Hospital Standards Committee was also known as the Joint Committee and the Hospital Standards Committee

2006.025/270-286 minutes of the Committee (1957-1985) includes appendices and related records

2 Annual meetings. – 1931-1984. – 20cm of textual records

Series consists of 53 files concerning notes, financial statements, and agendas for the annual meetings. Many of the reports made at the annual meeting contain patient names.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

2006.025/185-237 annual meetings (1931-1984) of the Corporation of the Eastern Kings Memorial Hospital

3 Financial records. – 1930-1950. – 2v. of textual records

Series consists of two volumes containing names and salaries of personnel at the Hospital and records of accounts payable.

Note: Supplied title based on contents of series

File list included below

2006.025/238 financial records (1930 April-November 1945)

2006.025/239 financial records (1945 December-1950 February)

2006.025/301 accounts payable (1938-1941)

4 Management Group. – 1993-1994. – 2.5cm of textual records

Series consists of two files containing minutes and related records of the Management Group.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

2006.025/244 minutes of the Group (1993) includes reports, financials, and related records

2006.025/245 minutes of the Group (1994) includes reports, financials, and related records, including administrative policy and procedures manual (1993), personnel policy manual (1993), and report of a retreat prepared by Thompson Wallace Bond Inc. (1994)

5 Staff Relations Committee. – 1981-1993. – 2cm of textual records

Series consists of 13 files containing minutes of the Committee.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

2006.025/246-258 minutes (1981-1993)

6 Extension and Construction Committee. – 1958-1970. – 3cm of textual records

Series consists of 13 files containing meeting minutes and correspondence related to the expansion.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

The Extension and Construction Committee was also known as the Extension Committee, New Construction Committee, and the Building Committee

2006.025/259-266 minutes and correspondence of the Committee (1958-1969) financials and related records

2006.025/267 correspondence (1970) relating to the expansion, including minutes, recommendations for the isolation unit, a staffing proposal, kitchen equipment specifications, and input on work plans and specifications

7 Nova Scotia Hospital Insurance Commission. – 1958-1964. – 2cm of textual records

Series consists of two files containing records relating to insurance plan information and procedures including the Hospital Insurance Act, correspondence, insured services, fee schedules, classification of routine tests, equipment checklist, and statistics.

Note: Supplied title based on contents of series

File list included below

Records maintained in original order

2006.025/268 insurance plan information and procedures and related records (1960-1961)

8 Hospital Fair Committee. – 1934-1940. – less than 2cm of textual records. – 1 architectural plan

Series consists of seven files containing minutes, reports, and plans for the Committee.

Note: Supplied title based on contents of series

File list included below

Minutes are separated by year and arranged chronologically

The Hospital Fair Committee was also called the Central Committee

2006.025/287 Central Committee minutes of the Committee (1934) relating to the Hospital Bazaar

2006.025/288-291 minutes of the Committee (1935-1940)

2006.025/292 correspondence (1941)

2006.025/293 plan of booths at the Hospital Fair [19--?]