

**Esther Clark Wright Archives  
Acadia University  
Wolfville, Nova Scotia**

**KALEJS FAMILY FONDS  
ACCESSION NO. 1999.001**

Compiled by Rhianna Edwards  
June 2002

---

**TABLE OF CONTENTS**

	<b>Page</b>
<b>Fonds level – description of contents</b>	<b>3</b>
<b>Sous-fonds level – description of contents</b>	
<b>1. Acadia University School of Music sous-fonds</b>	
<b>Series level – descriptions of contents</b>	
<b>1. Administrative Records</b>	<b>7</b>
Annual Reports to the President	
Annual Budgets	
Annual Faculty Assessments	
Dean's Correspondence	
Acting Dean's Correspondence	
Notices and Minutes of Faculty meetings	
Grievance Action	
New Music Building Planning Committee	
<b>2. Teaching and Evaluation Records</b>	<b>11</b>
Course outlines and examinations	
Student recital marks	
Prospective student inquiries	
<i>Complete Repertoire</i> list	
Letters of recommendation	
<b>3. Individual Faculty Member Records – Janis Kalejs and Felicita Kalejs</b>	<b>12</b>
Correspondence – General	
Correspondence – University	
Correspondence – Janis Kalejs	
Correspondence – Felicita Kalejs	
Acadia University. Committee on Fine Arts	
Concert performance programs	
Curriculum Vitae	
Musical scores	
Music Festivals	
Professional Organizations	
Conference	
Sheet music companies	
News clippings	
Latvian language material	
Miscellaneous documents	
Miscellaneous publications	

---

	Page
<b>2. Janis Kalejs and Felicita Kalejs sous-fonds</b>	<b>18</b>
Personal Correspondence	
Personal Finances	
Income Tax Records	
Estate of Janis Kalejs	
Memorial to Janis Kalejs	
Graphic material	
Nara A. Snornieks	
Date books and address books	
Miscellaneous personal material	
<i>A Course of English</i> (publication)	

---

**Kalejs Family fonds. – 1945 – 1991. – 1.5 m of textual records. – 12 photographs and 2 postcards : b&w and col. ; 19 x 24 cm or smaller**

### **Administrative History**

The Acadia University School of Music had its roots in music classes held in the Acadia Ladies' Seminary, beginning in the 1860s. By 1917/18 three courses were offered: a diploma in music, music for Normal (Teachers') School students, and the Artists' Course (B.Mus). When the Seminary was closed in 1926, courses in music formerly given by the teachers of the Seminary were transferred to the University. The diploma courses in these subjects remained, and additional courses were added to the degree of Bachelor of Music. The degree emphasized performance and advanced theoretical studies. In 1928 the first student graduated with a Bachelor of Music from the University, and in 1930, the first Masters of Music was granted. In 1952/53 a Public School Music course was introduced. A Bachelor of Arts in Music was introduced in 1956 and a Bachelor of Music Education in 1969.

### **Biographical History**

Janis Voldermars Kalejs was born in Riga, Latvia on 7 January 1912. A violinist, he graduated from the Latvian State Conservatory of Music in Riga in 1934. Upon his graduation he taught privately and later joined the Latvian State Radio Symphony Orchestra. In 1936 he was awarded a State scholarship for study abroad and went to Berlin where he studied under the eminent violinist Georg Kulenkampff at the Statliche Akademische hochschule fuer Musik, attended chamber music classes, and played in the Symphony and the Opera Workshop orchestras of the Hochschule. At the outbreak of war in 1939, he returned to Riga where he was appointed instructor in violin at the State School of Music, and a year later Associate Professor at the Latvian State Conservatory of Music. In 1941 he became a member of the Latvian State Opera orchestra.

Felicita Wilma Kalejs (nee Maizite) was born in Riga, Latvia on 20 October 1911. She studied piano at the Latvian State Conservatory of Music in Riga and graduated in 1940. Upon her graduation she was appointed Assistant Professor at the same conservatory, and a year later was promoted to Associate Professor, with special classes for piano accompanists. For several years she was accompanist and operatic coach at the Latvian State Opera.

After their marriage and the birth of their only child, Juris, the Kalejs left Latvia in 1944 as political refugees and spent the next five years as Displaced Persons in Germany. After the Allied victory, they were temporarily employed as musicians in the British Army Radio Network in Hamburg. They also gave several recitals for the Canadian Occupation Forces, for the Displaced Persons, and for purely German audiences.

---

They came to Canada in 1949 under appointment to the School of Music of Acadia University. Beginning on 1 June 1949, Janis was appointed Head of the String Department and instructor in violin, and Felicita was appointed an instructor in piano. In 1954 Janis was promoted to the rank of Assistant Professor and to the rank of Full Professor in 1956. Janis devoted much time to running the Acadia Choral Society and Orchestra and was the force behind the continued growth of the Acadia University summer music camp of instrumentalists. He also spent a number of years as instructor of the string section of the New Brunswick Symphony Orchestra. In the late 1960s he played a key role in the planning of Harvey Denton Hall, a new home for Acadia's music school, which opened in 1970.

In addition to their teaching, the Kalejs performed as a husband and wife team for a number of broadcasts over both the Maritime and Trans-Canada networks of the CBC, and held recitals in centers throughout eastern Canada and the United States.

Succeeding Dean Russell Green, Janis was appointed Acting Dean of the School in September 1965 and then Dean in September 1966. He remained in this position until his unexpected death of a heart attack at Wolfville, NS on 7 November 1973.

Felicita was made Acting Dean immediately after the death of her husband, in November 1973, and served in that position until the appointment of Vernon Ellis on 1 July 1974. She continued to teach until her retirement in 1979. She died in Wolfville, NS on 1 October 2000.

### **Custodial History**

From the early 1950s, the Kalejs family lived at 27 Westwood Avenue, Wolfville, NS. In the 1990s when Felicita moved from the house to live in a nursing home, her son Juris, who was living in Boston by then, found tenants for the house. After several years Acadia University bought the house from the Kalejs because it wanted the land upon which the house stood to allow it to construct the now completed Irving Building. In 1999, as the house was about to be demolished, the workmen found papers and other material in the attic. The university archives was contacted and the archivists removed all the material. When approached by the University Archivist about the material, Juris agreed to donate it to the Archives.

The archivists had found the records in the attic strewn around the floor, many of them not containerized and certainly in no particular order. Because of the impending demolition, everything had to be removed in haste. Later, when examined more closely, it was found that there was much that was not archival - for example dress patterns, fabrics and a dress makers model. These were discarded. The remaining papers were insect-ridden and were all fumigated.

---

In addition to the fonds of Janis and Felicita, files of Juris P. Kalejs were also found in the attic. Juris had attended Acadia University, graduating in 1963. After completing his PhD at Brown University, he returned to teach physics during the 1973/74 academic year. The papers relate to Juris' education and career as well as to that of his wife Elizabeth Archibald and were distinctly different from his parents' fonds; thus they were kept separate and accessioned under a different number. See accession number 1999.008.

### Scope and Content

The distinction between Janis and Felicita Kalejs in their roles as professors in the School of Music and the Kalejs in their roles as Dean and Acting Dean of the School is blurred. Similarly, the line between Janis and Felicita as two separate and distinct members of the School is blurred due to their personal relationship. Finally, the line between their personal life and their professional life is not always clear. Their records reflect this overlap in roles in that correspondence relating to one role was interfiled with that of another role. Therefore, it was thought best to keep the records intact as one fonds, rather than divide it into a School fonds, a professors' fonds, and a personal fonds. However, it was possible to recognize some strictly personal records as distinct from School of Music records. Therefore the fonds was subdivided into two sous-fonds:

Acadia University School of Music records  
Janis Kalejs and Felicita Kalejs records

The School of Music sous-fonds consists of three series that reflect the functions of the School:

1. Administrative records series
2. Teaching and Evaluation records series
3. Individual Faculty Member records series

The Janis Kalejs and Felicita Kalejs sous-fonds consists of personal/family records. The sous-fonds includes personal correspondence, financial records, income tax records, estate information, photographs, and other material.

**Note:** Detailed finding aid available; file level detail

**Note:** Supplied title based on contents of fonds

**Note:** Many personal letters, particularly those received in the years directly following the Kalejs' immigration to Canada, are written in Latvian, while some are in German

**Note:** Associated Kalejs records are held by the National Archives of Canada

- 
- Note:** Records of Juris Kalejs, son of Felicita and Janis Kalejs, may be found at Acadia University, Esther Clark Wright Archives, accession number 1999.008
- Note:** Other records related to the Acadia University School of Music may be found at Acadia University, Esther Clark Wright Archives, accession 1900.083 (B.C. Silver fonds). Concert programs related to the School of Music may be found in the Acadia University Esther Clark Wright Archives Acadia ephemera collection
- Note:** See Acadia University Vaughan Memorial Library, call number M457.R53I5 for a work entitled *In memoriam: Janis Kalejs. Music for a solemn occasion*, which was composed in 1975 by Acadia University School of Music faculty member Peter H. Riddle. Item is a trombone quartet score in four parts, 4 pp.
- Note:** Some files contain information governed by the Freedom of Information and Privacy legislation. Permission to view them must be obtained from the Acadia University Office of the President. See "Notes" in file-level descriptions for those files to which this applies
- Note:** Faculty personnel files were discarded to avoid duplication with the official faculty files held in the President's Office. Files of student marks were discarded as official transcripts are held by the Registrar's Office. A run (ca. 1950s – 1980s) of the newspaper *Laiks*, a Latvian language paper published in Brooklyn, NY, was discarded as it is held on microfilm by the National Library of Canada

---

1. **Acadia University School of Music sous-fonds. – 1946 – 1984. – 1 m of textual records**

Sous-fonds consists of three series that relate to the functions of the School of Music: administering the school, teaching and evaluating students, and records of individual members of the faculty of the School.

1. **Administrative Records series. – 1960 – 1979. – 28 cm of textual records**

Series consists of the records of the Dean of the School of Music and includes annual reports, budgets, faculty assessments, correspondence, and agenda and minutes of the School's faculty meetings. The bulk of the material stems from the years when Janis Kalejs was Dean; however, there are also some files from the deanships of Edwin Collins, dated 1960-1963; Felicita Kalejs, part of 1973/74; and Vernon Ellis, dated 1974-1978.

**Note:** Supplied title based on contents of series

1. **Annual Reports to the President. – 1962/63 – 1972/73. – 2.5 cm of textual records**

File contains the reports submitted annually by the Dean to the President's Office and includes correspondence, drafts and background material. Early reports were written by Dean Russell Green, but from 1965/66, the reports were those of Dean Janis Kalejs.

**Note:** Title taken from original file folder

2. **Annual Budgets. – 1964/65 – 1971/72. – 1 cm of textual records**

File contains budget recommendations submitted to the President's Office by the Dean. Early reports were written by Dean Russell Green, but from 1965/66, the reports were those of Dean Janis Kalejs.

**Note:** Title taken from original file folder

**Note:** These files contain salary information and therefore have restricted access. They may only be viewed with the permission of the Office of the President.

- 
3. **Annual Faculty Assessments. – 1965 – 1972. – 2 cm of textual records**

File contains written assessments that evaluated the performance of duties of the members of the faculty of the School. These assessments were requested by and submitted to the President's Office by the Dean.

**Note:** Supplied title based on contents of files

**Note:** These files have restricted access. They may only be viewed with the permission of the Office of the President.
  4. **Dean's Correspondence. – 1960– 1963. – 0.5 cm of textual records**

File contains incoming and outgoing correspondence dating from the deanship of Edwin A. Collins.

**Note:** Supplied title based on contents of files

**Note:** Collins was Dean of Music from 1927 until his retirement in 1963.
  5. **Dean's Correspondence with Registrar. – 1966 – 1971. – 0.5 cm of textual records**

File contains incoming and outgoing correspondence between Dean Kalejs and the Registrar's Office.

**Note:** Title taken from original folder
  6. **Dean's Correspondence. – September 1965 – December 1967. – 2 cm of textual records**

File contains incoming and outgoing correspondence of Dean Janis Kalejs. Also includes School notices, miscellaneous holograph notes, and notes made during faculty meetings.

**Note:** Supplied title based on contents of file
  7. **Dean's Correspondence. – January – December 1968. – 1 cm of textual records**

File contains the incoming and outgoing correspondence of Dean Kalejs.

**Note:** Supplied title based on contents of file
  8. **Dean's Correspondence. – January 1969 – December 1970. – 2 cm of textual records**

File contains the incoming and outgoing correspondence of Dean Kalejs. Also includes holograph notes made during faculty meetings.

**Note:** Supplied title based on contents of file

- 
9. **Dean's Correspondence. – January – December 1971. – 2.5 cm of textual records**  
File contains the incoming and outgoing correspondence of Dean Kalejs. Includes correspondence related to his role as Chair of the Committee on Fine Arts. See also file 1/3/7 – Committee on Fine Arts.  
**Note:** Supplied title based on contents of file
  10. **Dean's Correspondence. – January – December 1972. – 1 cm of textual records**  
Files contain the incoming and outgoing correspondence of Dean Kalejs.  
**Note:** Supplied title based on contents of file
  11. **Dean's Correspondence. – January – March 1973. – 3 cm of textual records**  
Files contain the incoming and outgoing correspondence of Dean Kalejs.  
**Note:** Supplied title based on contents of file
  12. **Dean's Correspondence. – April - November 1973. – 3 cm of textual records**  
Files contain the incoming and outgoing correspondence of Dean Kalejs.  
**Note:** Supplied title based on contents of file
  13. **Dean's Correspondence - Undated Documents. – [19-]. - 0.5 cm of textual records**  
File contains draft correspondence written by Dean Kalejs, undated reports and lists, etc.  
**Note:** Supplied title based on content of file
  14. **Acting Dean's Correspondence. – November 1973 – June 1974. – 0.5 cm of textual records**  
Files contain the incoming and outgoing correspondence of Acting Dean Felicita Kalejs.  
**Note:** Supplied title based on contents of file
  15. **Notices and Minutes of Faculty meetings. – October 1975 – October 1978. – 1.5 cm of textual records**  
File contains agenda, minutes and associated material of the faculty meetings of the School. These records date from the beginning of Vernon Ellis' deanship.  
**Note:** Supplied title based on contents of file

**16. Grievance Action – Robert McCarthy Case – 1973 – 1979.  
- 4.5 cm of textual records**

Sub series contains the records relating to a case in which Robert McCarthy of the School of Music grieved a decision not to renew his contract. The Canadian Association of University Teachers (CAUT) was called upon to mediate and McCarthy was eventually reinstated.

**Note:** Supplied title based on contents of files

**Note:** Access to these files is restricted. They may only be viewed with the permission of the Office of the President

**1. Grievance Action – Robert McCarthy Case -  
Correspondence. – November 1973 – March 1979.  
– 3 cm of textual records**

File contains briefs, correspondence and reports relating to this case

**2. Grievance Action – Robert McCarthy Case –  
Associated papers. – [197-]. – 1 cm of textual  
records**

File contains news clippings and an Acadia University booklet entitled *Conditions of Academic Appointment and Tenure*, October 1971.

**3. Grievance Action – Robert McCarthy Case –  
Undated related papers. – [19-]. - 0.5 cm of textual  
records**

File contains various papers related to this case that are undated. Includes drafts of testimony.

**17. New Music Building Planning Committee. – [196-] – 1970.  
- 0.5 cm of textual records**

File contains several undated proposals from this committee. Also includes a typescript copy of the speech given by Janis Kalejs at the building's opening ceremonies.

**Note:** Supplied title based on contents of file

---

**2. Teaching and Evaluation Records. – 1963/64 – 1982/83. – 10 cm of textual records**

Series consists of records that document the teaching and evaluation function of the School. It contains course outlines, sample examinations, and recital marks. Also includes letters of application from students and letters of recommendation written for students by their professors.

**Note:** Supplied title based on contents of series

**1. Course outlines and examinations. – 1964 – 1970. – 1 cm of textual records**

File contains School of Music course outlines and examinations. A number of them are undated.

**Note:** Supplied title based on contents of file

**2. Student recital marks. – 1963/64 and 1974/75 – 1978/79. – 2.5 cm of textual records**

File contains forms on which professors recorded the selections played by piano students at their end-of-the-year recital, and the mark awarded. Each adjudicating professor signed the form.

**Note:** Supplied title based on contents of file

**Note:** Access to this file is restricted. It may only be viewed with the permission of the Office of the President

**3. Prospective Student Inquiries. – 1964/65 – 1973/74. – 4 cm of textual records**

Sub-series contains letters of application to the School of Music, and responses. Includes high school transcripts in some cases.

**Note:** Supplied title based on contents of file

**Note:** Access to these files is restricted. They may only be viewed with the permission of the Office of the President

**1. Prospective Student Inquiries. – 1964/65 – 1971/72. – 2 cm of textual records**

**2. Prospective Student Inquiries. – 1972/73 – 1973/74. – 2 cm of textual records**

- 
4. **Complete Repertoire List. – [19-]. - 0.5 cm of textual records**

File contains a series of undated forms that list the repertoire of specific students.

**Note:** Supplied title based on contents of file

**Note:** Access to this file is restricted. It may only be viewed with the permission of the Office of the President
  5. **Letters of recommendation. – 1976 – 1983. – 1 cm of textual records**

File contains letters written by the Kalejs for students who sought employment or entry into graduate work.

**Note:** Title taken from original file folder
- 
3. **Individual Faculty Member Records – Janis Kalejs and Felicita Kalejs. – 1946 – 1984. – 52 cm of textual records**

Series consists of records created and maintained by the Kalejs in their capacity as professors in the School of Music. The first two files (3/1 and 3/2) date from the time prior to Janis' appointment as Dean of the School. Also contains records that document their extracurricular professional activities.

**Note:** Supplied title based on contents of series
- 
- 1 **Correspondence – General. – 1949 – 1959. – 1.5 cm of textual records**

File contains correspondence related to the careers of the Kalejs, including concerts they played, private students they taught, music organizations of which they were members, adjudication dates, music orders, etc. Also includes some letters of a personal nature, including correspondence about Felicita's mother's pension.

**Note:** Title taken from original arch file container
  2. **Correspondence – General. – 1960 – 1964. – 2 cm of textual records**

File contains correspondence related to the careers of the Kalejs, including concerts they played, private students they taught, music organizations of which they were members, etc.

**Note:** Title taken from original arch file container

- 
3. **Correspondence – General. – 1965 – 1970. – 1.5 cm of textual records**

File contains correspondence related to the careers of the Kalejs, including concerts they played, private students they taught, music organizations of which they were members, etc.

**Note:** Title taken from original arch file container
  4. **Correspondence – University. – 1949 – 1973. – 5 cm of textual records**

File contains correspondence between the Kalejs and various departments of Acadia University, especially the Office of the President. Includes letters from President Watson Kirkconnell regarding arrangements for the Kalejs' initial appointment in 1949.

**Note:** Title taken from original arch file container
  5. **Correspondence – Janis Kalejs. – 1958 – 1965. - 0.5 cm of textual records**

File contains correspondence related to the School of Music addressed to and from Janis Kalejs. This correspondence dates from the time prior to Janis' appointment as Dean of the School.

**Note:** Supplied title based on contents of file
  6. **Correspondence – Felicita Kalejs. – 1971 – 1978. - 0.5 cm of textual records**

File contains correspondence related to the School of Music addressed to and from Felicita Kalejs

**Note:** Supplied title based on contents of file
  7. **Acadia University – Committee on Fine Arts. – 1967 - 1973 – 3 cm of textual records**

File contains records that document the activities of this committee of which Janis Kalejs was Chair. Includes publicity material from prospective performers, correspondence, and halograph notes. The duties of the committee consisted of preparing the Fine Arts program, choosing artists appearing on this program and negotiating the necessary business details. The committee did not meet on a regular basis and minutes were not kept.<sup>1</sup> See also file 1/1/9, Dean's Correspondence.

**Note:** Supplied title based on contents of file

---

<sup>1</sup> See letter in file, dated 16 November 1965.

- 
8. **Concert performance programs. – 1948 – 1966. – 1 cm of textual records**  
File contains programs from recitals held by the Kalejs. Includes a poster from a concert performed in Leipzig, Germany, ca. 1948.  
**Note:** Supplied title based on contents of file
9. **Curriculum Vitae. – [195-] – [196-]. – 0.5 cm of textual records**  
File contains resumes, probably dating from the 1950s and 1960s, as well as translations of Janis' diploma from the Latvian State Conservatory of Music, and reference letters testifying to the Kalejs' graduation from this Conservatory.  
**Note:** Supplied title based on contents of file
10. **Musical scores. – [19-]. – 5 leaves of textual records**  
File contains scraps of musical notation, undated, and with no indication of where or when they were written or performed, or by whom.  
**Note:** Supplied title based on contents of file
11. **Music Festivals. – 1953 – 1972. – 15 cm of textual records**  
Files contain syllabi and programs from various Music Festivals, including the Kings County Music Festival, the Halifax Music Festival, and the New Brunswick Competitive Music Festival and the Moncton Music Festival. Janis Kalejs occasionally functioned as adjudicator and also occasionally sat on a Festival committee.  
**Note:** Supplied title based on contents of files
1. **Halifax Music Festival. – 1953 – 1958. – 2.5 cm of textual records**
  2. **Halifax Music Festival. – 1960 – 1968. – 2.5 cm of textual records**
  3. **Halifax Music Festival. – 1970 – 1975. – 2.5 cm of textual records**
  4. **Kings County Music Festival. – 1961 and 1965. – 0.5 cm of textual records**
  5. **Moncton Music Festival. – 1965. – 1 v of textual records**

- 
6. **New Brunswick Competitive Festival of Music. – 1956; 1962 and 1964. – 2.5 cm of textual records**
  7. **New Brunswick Competitive Festival of Music. – 1965 - 1967. – 2.5 cm of textual records**
  8. **New Brunswick Competitive Festival of Music. – 1971 and 1972. – 2 cm of textual records**
12. **Professional Organizations. – 1953 – 1973. – 8 cm of textual records**  
Subseries contains records related to various professional organizations of which the Kalejs were members. Includes correspondence, notices, minutes, conference programs, etc.  
**Note:** Supplied title based on contents of files
1. **Canadian Association of University Schools of Music. – 1964 – 1972. – 2.5 cm of textual records**  
File contains notices and reports from this organization, particularly information about a conference held in June 1970.  
**Note:** Supplied title based on contents of files
  2. **Professional Organizations - Canadian Association of University Schools of Music – Nominating Committee. – 1973. – 2 cm of textual records**  
File contains correspondence of Janis Kalejs with regard to his role on the Nominating Committee. Also includes reports, agenda, minutes, etc. of the 1973 annual general meeting.  
**Note:** Supplied title based on contents of files
  3. **Professional Organizations. – Nova Scotia Registered Music Teachers' Association. – 1953 – 1973. – 1.5 cm of textual records**  
File contains correspondence, notices, minutes, and convention programs.  
**Note:** Supplied title based on contents of files

- 
- 4. Professional Organizations – Other. 1955 – 1985. - 1.5 cm of textual records**  
File contains correspondence, notices, minutes, and a conference program. Organizations include the Federation of Canadian Music Festivals, the Nova Scotia Youth Orchestra, the Association of Atlantic Universities Music Committee, and the Halifax Musicians' Protective Association.  
**Note:** Supplied title based on contents of file
- 13. Conference – Music Executives' Institute. – 1966. – 1 cm of textual records**  
File contains information about an institute that Janis Kalejs attended at the Eastman School of Music, Rochester, NY in 1966.  
**Note:** Supplied title based on contents of file
- 14. Sheet Music Companies. – 1946 – 1950. – 2.5 cm of textual records**  
Subseries contains catalogues, correspondence, order forms and invoices from five companies that sold sheet music.  
**Note:** Supplied title based on contents of file
- 1. Associated Music Publishers Inc. – 1954. - 17 leaves of textual records**
  - 2. Augener's Edition. – 1946 – 1950. - 0.5 cm of textual records**
  - 3. The Canadian Music Sales Corporation Ltd. – 1954 – 1960. - 0.5 cm of textual records**
  - 4. Gordon V. Thompson Ltd. – 1954 – 1955. - 0.5 cm of textual records**
  - 5. International Music Company. – 1960. - 0.5 cm of textual records**
- 15. Newsclippings. – 1963 - 1977. – 0.5 cm of textual records**  
File contains articles clipped from newspapers. Many relate to recitals given by students who had studied under the Kalejs. Others contain campus news items. Many are undated and give no indication from where they were clipped.  
**Note:** Supplied title based on contents of file

16. **Latvian language material. – 1951 – 1984. - 1.5 cm of textual records**  
File contains documents that are written in Latvian. Because of the archivist's unfamiliarity with the language, it was not possible to identify the contents and it was decided to group them together. Includes printed [newsletters?], church bulletins, correspondence, a [diploma?], etc.  
**Note:** Supplied title based on contents of file
17. **Miscellaneous Documents. – 1959 – 1972. - 1.5 cm of textual records**  
File contains various unrelated records found loose in the fonds. Includes papers written by others on music topics; handwritten notes; a scribbler with notes about violin playing inscribed with the name of Mrs. Allison Pye, Windsor, NS; and other material.  
**Note:** Supplied title based on contents of file
18. **Miscellaneous Publications. – 1960 – 1969. – 2 cm of textual records**  
File contains various unrelated publications that were saved by the Kalejs and found loose in the fonds. Includes copies of *The Bulletin*, 1964-1965, of the Royal Conservatory of Music, Toronto, ON; *The Royal Bank of Canada Monthly Letter*, 1962; several concert programs; and other material.  
**Note:** Supplied title based on contents of file

**2. Janis Kalejs and Felicita Kalejs sous-fonds. – 1945 – 1991. – 50 cm of textual records. – 12 photographs and 2 postcards : b&w and col., 19 x 24 cm or smaller**

Sous-fonds consists of records created by the Kalejs and of a personal nature. It includes correspondence, financial information including income tax records, information about the settling of Janis' estate, a memorial to Janis, date, address and appointment books, photographs, etc.

**Note:** Supplied title based on contents of sous-fonds

**1. Personal Correspondence. – 1945 – 1991. – 21 cm of textual records**

Files contain incoming letters addressed to both Janis and Felicita. A number of the letters send good wishes to Felicita's mother (Emilie Maizite, "Omama") who lived with the Kalejs from 1949 until her death in 1977. Many of these letters are written in Latvian, and some in German.

**Note:** Supplied title based on contents of files

**Note:** In some instances the letters included photographs. These photographs were left with the associated letter

- 1. Personal Correspondence. – 1945; 1950 – 1959. - 1 cm of textual records**
- 2. Personal Correspondence. – 1960 – 1962. – 1 cm of textual records**
- 3. Personal Correspondence. – 1963. - 2 cm of textual records**
- 4. Personal Correspondence. – 1964. – 1.5 cm of textual records**
- 5. Personal Correspondence. – 1965. - 1.5 cm of textual records**
- 6. Personal Correspondence. – 1966. - 1 cm of textual records**
- 7. Personal Correspondence. – 1967 and 1969. - 0.5 cm of textual records**  
**Note:** There is no correspondence from 1968
- 8. Personal Correspondence. – 1970 – 1972. – 1 cm of textual records**

- 
9. **Personal Correspondence. – January – November 1973. - 1 cm of textual records**
  10. **Sympathy Cards. – November – December 1973. – 2 cm of textual records**
  11. **Sympathy Cards. - November – December 1973. – 2 cm of textual records**
  12. **Sympathy Notes and Letters. – November – December 1973. – 2.5 cm of textual records**
  13. **Personal Correspondence. – 1974 – 1975. – 1 cm of textual records**
  14. **Personal Correspondence. – 1976 – 1979. – 1.5 cm of textual records**
  15. **Personal Correspondence. – 1980 – 1989; 1991. – 1 cm of textual records**  
**Note:** There is no correspondence dating from 1986 – 1988
  16. **Personal Correspondence - undated. – [19-]. - 0.5 cm of textual records**  
**Note:** Includes some drafts of outgoing letters
  17. **Cards - undated. – [19-]. – 3 cm of textual records**  
**Christmas**  
**Note:** All these cards have personal notes written on them
- 
2. **Personal Finances. – 1953 – 1980. – 1 cm of textual records**  
File contains information about investments and insurance, as well as two 'budget' notebooks.  
**Note:** Supplied title based on contents of file
  3. **Income Tax Records. – 1950 – 1968. – 2 cm of textual records**  
File contains income tax forms, correspondence, receipts and handwritten calculations.  
**Note:** Supplied title based on contents of file

- 
4. **Estate of Janis Kalejs. – 1973. – 0.5 cm of textual records**  
File contains correspondence relating to the settlement of Felicita's beneficiary claims under Janis' pension.  
**Note:** Supplied title based on contents of file
  5. **Memorial to Janis Kalejs. – 1976. – 5 leaves of textual records**  
File contains correspondence relating to the establishment of a "fund endowed through gifts in memory of the late Dean Kalejs..." by Acadia University. Also includes information about the Class of '76's decision to have artist Gary Morton paint a portrait of Janis that would be placed in Denton Hall.  
**Note:** Supplied title based on contents of file
  6. **Graphic Material. – [19-] – [19-]. – 12 photographs and 2 postcards : b&w and col., 19 x 24 cm or smaller**  
File contains a number of photographs, negatives and postcards.  
**Note:** Supplied title based on format of items
    1. **Unidentified man. – [19-]. – 1 photograph : b&w ; 19 x 24 cm**
    2. **Unidentified group of people. – [19-]. - 1 photograph : b&w ; 17.5 x 12.5 cm**  
Image is of a group of people standing around a pianist at a grand piano. The photographer's stamp, verso, states 'Art Palmer photo'.
    3. **Felicita Kalejs with unidentified man, seated at two pianos. – [19-]. – 1 photograph : b&w ; 13 x 8 cm**
    4. **Revaron Lodge and Motor Court. – [19-]. – 1 postcard : b&w ; 15 x 9 cm**  
Image is of tourist accommodation in Wolfville, NS that is now called The Victoria Inn.
    5. **Wolfville, NS Post Office. - [19-]. – 1 postcard : col. ; 13.5 x 9 cm**
    6. **Unidentified woman at a grave. – [19-]. – 1 photograph : col ; 12 x 8 cm**
    7. **Graduation exercise. – [19-]. – 1 photograph : col. ; 12.5 x 8 cm**  
Image is an informal snapshot of a graduation exercise, and features an orchestra in the background. There is an American flag on the podium.

- 
8. **Unidentified boy. – [19-]. – 1 photograph : b&w ; 4 x 5 cm**
9. **Unidentified group of people. – [19-]. – 6 negatives : b&w ; 6 x 9 cm**
7. **Nara A. Snornieks. – 1955 – 1959. – 1 cm of textual records**  
File contains programs from performances of pianist Nara Snornieks, as well as an article that gives a brief biography of her. Snornieks studied in Riga, at the same school as Felicita and during the same time period, before emigrating to the North Carolina, USA. This material appears to be that of friends keeping in touch with each other.  
**Note:** Supplied title based on contents of files
8. **Date Books and Address Books. – 1954 – 1974. – 18 cm of textual records**  
File contains booklets that Janis and Felicita used to keep track of their appointments, addresses and Christmas card lists.  
**Note:** Supplied title based on contents of files
9. **Miscellaneous Personal Material. – [19-]. – 5 items of textual records**  
File contains a horoscope prepared for Felicita, vehicle permit and car insurance card (1975), a recipe for peach conserve, and a guide to medicinal plants.  
**Note:** Supplied title based on contents of files
10. ***A Course of English* by A. Poigina-Eiche and V. Poigina. – [19-]. – 1 v of textual records**  
File contains a heavily annotated publication that is probably the grammar book used by the Kalejs when they came to Canada in 1949 and had to learn the English language.  
**Note:** Supplied title based on contents of file