

Donating books to the Vaughan Memorial Library?

Thank you for your interest in donating to the library! We do not accept unsolicited donations. Here's what you need to know to get started.

About the library collection

Acadia's library collection is guided by its collection development policy. Our priority is to grow a collection that reflects and supports the needs of students and faculty according to courses offered and the university's research goals. The library primarily collects books in English, though items in French, German, Spanish, Mi'kmaw or others may be accepted based on relevance.

Special collections

We are always interested in titles relating to the Annapolis Valley and surrounding region, or items of particular significance to Acadia University. The Gifts Librarian will consult with Special Collections staff on a case-by-case basis.

Donating your collection

If you would like to donate gifts, please contact the Gifts Librarian, Christine LeBlanc, at christine.leblanc@acadiau.ca with a detailed list of the items (including title, author, publisher and date). **Items will not be accepted without prior arrangement with the Gifts Librarian and the library reserves the right to accept or dispose of donations at its discretion.** Tax receipts are issued at the request of the donor, and only for the items added to the collection. The library will make every effort to issue the tax receipts for the calendar year in which the donation was made, though it is strongly recommended that these donations be made before September 1st.

The library does not accept:

- Duplicate copies of existing titles in the collection
- Textbooks, unless they are judged to be core resources in the field
- Mass market paperbacks of popular fiction
- Outdated materials
- Photocopies or article reprints
- Items that are damaged or in poor physical condition
- Magazines, journals or individual issues of periodicals, unless they complete gaps in current holdings.

Please direct any donation questions to christine.leblanc@acadiau.ca

Donating or Depositing Records in the Archives?

Access Services staff in the Library will not accept records for the Archives.

You must contact us at archives@acadiau.ca if you have records to donate or transfer. Our staff will work with you to determine if our archives is the most suitable place for your materials.

Before reaching out, read the Donate or Deposit Material section on the website (<https://archives.acadiau.ca/deposit.html>) to find more about the donation, deposit, or transfer process for the following groups of materials:

- Acadia University Records related to Acadia. These can be institutional records from university departments, or records from a private collection relating to the university.
- Annapolis Valley Records Private records relating to the history and culture of the Annapolis Valley region from individuals and organizations.
- Atlantic Baptist Archives (CBAC Churches) Records from Canadian Baptists of Atlantic Canada churches and associations.

All questions or concerns about donating or depositing records to the Archives should be addressed to the Archives email at archives@acadiau.ca