

VAUGHAN MEMORIAL LIBRARY
POSTER POLICY

Approved by Library Management Team, March 27, 2024

This policy is intended to provide guidance to Library staff in assisting members of the Acadia community who wish to post signs, flyers, and posters in the building. The Library retains the right to post its own signs, flyers, or posters without regard to this policy.

1. Only current Acadia students, staff, and faculty may submit posters for display in the Library.
2. Posters must be submitted to the Access Services desk for approval by a member of staff. Access Services staff will hang approved posters on the bulletin board on the west side of the new book display on the main level.
3. Posters are limited to a maximum size of 11" x 17".
4. Posters must originate with the University, one of its departments, or an official Acadia University club/society for the purpose of promoting an event or service on campus.
5. Posters advertising Students' Association elections, by-elections, and referenda are allowed; however, student campaign posters are not.
6. Posters will be removed if they violate this policy or are out of date. All posters will be removed from the Library bulletin board during designated removal periods: pre-convocation (spring), Labour Day, and December break.